



REPUBLIKA E SHQIPËRISË
MINISTRIA E MJEDISIT
SEKRETAR I PËRGJITHSHËM

No. ____ Prot.

Tiranë, më .05.2026

Request for Quotations (RFQ) – For Goods and Technical Services

Project Title: Clean and Resilient Environment for Blue Sea Project
Contract Ref: AL-MTE-543056-GO-RFQ
Contract Title: Purchase of furniture for MoE and PMT

Dear Sir/Madam,

1. You are invited to submit your price quotation(s) for the supply of the following items:
Purchase of furniture for MoE and PMT.

Information on technical specifications and required quantities are attached as Annex 1.

2. You must quote for all the items under this Request for Quotations. Price quotations will be evaluated for all the items together and contract awarded to the firm offering the lowest evaluated total cost of all the items.

3. You shall submit one original of the Price Quotation with the Form of Quotation and clearly marked “Original”. In addition, you shall also submit one copy marked as “COPY”. Your quotation in the attached format should be sealed in an envelope and addressed to and delivered at the following address:

*Ministry of Environment
Clean and Resilient Environment for Blue Sea Project
Attn: Mr. Elton Nino, Project Manager
Address: Bly. “Dëshmorët e Kombit”, No. 1, Tirana, Albania*

4. The deadline for receipt of your quotation (s) by the Purchaser at the address indicated in paragraph 3 above is: **June 8, 2026, at 16.00 hours.**

5. Your quotation in English language should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information in English language for each item quoted.

6. Your quotation(s) should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

(i) PRICES: The prices should be quoted in Euro (EUR) for the total cost at final destination Ministry of Environment and PMT offices at Rruga e Mihal Duri, Tirana, which includes all taxes, VAT, custom duties, inland transportation, loading/unloading.

(ii) EVALUATION OF QUOTATIONS: Quotations determined to be substantially responsive to the technical specifications will be evaluated by comparison of total price at final destination as per para 2 above.

In evaluating the quotations, the Purchaser will determine for each proposal the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

(a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

(b) where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;

(c) if a Bidder refuses to accept the correction, his quotation will be rejected.

(iii) NOTIFICATION OF AWARD: Prior to the expiration of the Validity Period of the Quotation, the Purchaser shall notify the successful Bidder, in writing, that its Quotation has been accepted. The award will be made to the Bidder offering the lowest evaluated price and that meets the required standards of technical and financial capabilities. The successful Bidder will sign a Contract as per attached form of contract and terms and conditions of supply.

(iv) VALIDITY OF THE QUOTATION: Your quotation(s) should be valid for a period of forty five (45) days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this Request for Quotations.

7. Further information can be obtained from:

*Ministry of Environment
Clean and Resilient Environment for Blue Sea Project
Attn: Mr. Elton Nino, Project Manager
Address: Blv. "Dëshmorët e Kombit", No. 1, Tirana, Albania
E-mail: elton_nino@live.com*

8. Inspections and Audits

8.1 The Supplier shall carry out all instructions of the Purchaser which comply with the applicable laws where the destination is located.

8.2 The Supplier shall permit, and shall cause its Subcontractors and consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Supplier's offices and all accounts and records relating to the performance of the Contract and the submission of the Quotation, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier's and its Subcontractors and consultants' attention is drawn to Clause 5 Fraud and Corruption of the Form of Contract, which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank's prevailing sanctions procedures).

9. Please confirm by e-mail the receipt of this invitation and whether or not you will submit the price quotation(s).

Sincerely,

FORM OF CONTRACT

THIS AGREEMENT number _____ made on _____, ____ 2026, between _____ (hereinafter called “the Purchaser”) on the one part and _____ (hereinafter called “the Supplier”) on the other part.

WHEREAS the Purchaser has requested quotation for _____ (description of goods) to be supplied by Supplier, viz. Contract _____, (hereinafter called “Contract”) and has accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of _____ (_____) hereinafter called “the Contract Price”.

NOW THIS AGREEMENT WITNESSETHES as follows:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Form of Quotations; Term and Conditions of Supply, Technical Specification;
 - b) Addendum (if applicable);
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of Contract and remedy any defects therein in conformity with the provisions of Contract.
3. The Purchaser hereby covenants to pay in consideration of the goods supply and acceptance of Contract and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by Contract.

4. Termination

4.1 Termination for Default.

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted.
 - (ii) if the Supplier fails to perform any other obligation under the Contract; or
 - (iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in Clause 5 below, in competing for or in executing the Contract.
- (b) In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services

similar to those undelivered or not performed and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

4.2 Termination for Insolvency.

- (a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

4.3 Termination for Convenience.

- (a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- (b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - (i) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier

5. Fraud and Corruption

5.1 If the Purchaser determines that the Supplier and/or any of its personnel, or its agents, or its Subcontractors, consultants, service providers, suppliers and/or their employees has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices (as defined in the prevailing Bank's sanctions procedures), in competing for or in executing the Contract, then the Purchaser may, after giving 14 days notice to the Supplier, terminate the Supplier's employment under the Contract and cancel the contract, and the provisions of Clause 4 shall apply as if such expulsion had been made under Sub-Clause 4.1.

6. Inspections and Audits

6.1 The Supplier shall carry out all instructions of the Purchaser which comply with the applicable laws where the destination is located

The Supplier shall permit, and shall cause its Subcontractors and consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Supplier's offices and all accounts and records relating to the performance of the Contract and the submission of the Quotation, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier's and its Subcontractors and consultants' attention is drawn to

Clause 5 Fraud and Corruption, which provides, inter alia, that acts intended to materially impede the exercise of the Bank’s inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank’s prevailing sanctions procedures).

Signature and seal of the Purchaser:
FOR AND ON BEHALF OF

Signature and seal of the Supplier:
FOR AND ON BEHALF OF

Name of Authorized Representative

Name of Authorized Representative

FORM OF QUOTATION

_____ (Date)

To: _____ (Purchaser's Name)

_____ (Purchaser's Address)

We offer to execute the _____ (*name and number of Contract*) in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____ (*amount in words and numbers*) (_____) (*name of currency*) _____. We propose to complete the delivery of Goods described in the Contract within a period of _____ months from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: _____
Name and Title of Signatory _____

Name of Supplier: _____
Address: _____

Phone Number _____

Fax Number, if any _____

Terms and Conditions of Supply

Project Name: Clean and Resilient Environment for Blue Sea Project
 Purchaser: Ministry of Environment
 Consignee: Ministry of Environment
 Package No. Purchase of furniture for MoE and PMT
 Ref. no. AL-MTE-543056-GO-RFQ

1. Prices and Schedules for Supply

No.	Activity Description	Quantity (in pcs)	Unit Price (includes all taxes, customs, duties, inland transportation but excluding VAT)	Total Price at final destination (includes all taxes, customs, duties, inland transportation but excluding VAT)	Delivery Date
1	Workstation desk for 4 employees 160-180cm x 180-200cm	1			30 calendar days after contract signature
2	Office desk 160-180cm x 80-90cm	1			
3	L-shaped desk 160-180cm x 140-160	2			
4	Conference table 160-180cm x -160-180cm (rectangular)	1			
5	Conference table 200-220cm x 200-220cm	1			
6	Round table Ø - 100-120 cm	1			
7	Ergonomic swivel chair with headrest	1			
8	Ergonomic swivel chair	14			
9	Fixed conference chairs	6			
10	Bookcase / shelves for files 80x200cm	11			
	Bookcase / shelves for files 80x120cm	4			

	Mobile pedestal cabinet	6		
	Coat stand	3		
	Footrest	3		
	Cable management accessory	6		
Total, excluding VAT				
VAT				
TOTAL in EUR				

2. Fixed Price: The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
3. The Purchaser reserves the right at the time of contract finalization to increase or decrease by up to 15% the quantity of goods and services originally specified without any change in unit prices as other terms and conditions.
4. Delivery Schedule: The delivery should be completed as per above schedule but not exceeding 30 calendar days from the contract signature.
5. Insurance: The Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss of damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be in an amount equal to 110 percent of the CIP/EXW value of the Goods from «Warehouse» to «Warehouse» on «All risks» basis, including «War Risks». The Supplier shall arrange and pay for cargo insurance, naming the Purchaser as the beneficiary. – Not applicable.
6. Applicable Law: The Contract shall be interpreted in accordance with the laws of the Purchaser's country.
7. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the applicable law.
8. Delivery and Documents: The Supplier shall submit the following documents to the Purchaser:
 - (i) Original of the Supplier's invoice showing goods' description, quantity, unit price, and total amount.
 - (ii) Warranty Certificates.

9. Payment for your invoice will be made 100% upon delivery, inspection and handing over of goods and issuance of an Acceptance Letter by the Purchaser.
10. Warranty: Goods offered should be covered by manufacturer's warranty for at least as many months from the date of delivery to the Purchaser as specified in the technical specifications. Please specify warranty period and terms in detail.
11. Packaging and Marking Instructions: The Supplier shall provide standard packing of the Goods as required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.-Not applicable
12. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. Name and address of service facility which the defects are to be corrected by the supplier within the warranty period: the Supplier's premises.
13. Force-Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force-Majeure.

For purposes of this clause, "Force-Majeure" means an events beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force-Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force-Majeure event.

14. Required Technical Specifications

The Requirements are attached as Annex 1 to this Request for Quotations.

Supplier confirms compliance with above specifications {In case of deviations supplier to list all such deviations}

Authorized Signature: _____
Name and Title of Signatory_____

NOTIFICATION OF AWARD

Date: _____

Procurement Reference No: _____

The *[name of Purchaser]* notifies *[name and address of successful Bidder]* that the Quotation presented on *[date]* for the supply and delivery of *[name and general description of Goods]* for the total sum of *[amount in words and figures]* is accepted. A Contract Form covering this award is enclosed.

The Bidder *[name]* is asked to present to *[name and address of Purchaser]*:

- (a) The acknowledgment copy of the Contract Form, properly signed before *[date]*, and
- (b) The acknowledgement acceptance of arithmetical errors made during evaluation *[delete if no corrections were made]*.

.....

Purchaser

[name, signature and seal]

ANNEX 1. TECHNICAL SPECIFICATIONS

Project Title: CLEAN AND RESILIENT ENVIRONMENT FOR BLUE SEA

Contract Title: *“Purchase of Office Furniture for MoE and PMT”*

Implementing Agency: Ministry of Environment

Background:

The Clean and Resilient Environment for Blue Sea (CARE4BlueSea) Project (P176163), financed by the World Bank, aims to reduce pollution from land-based sources into the aquatic environment in selected areas of the South-West Coastal Belt of Albania. The Project supports integrated interventions in solid waste management, sanitation infrastructure, non point source pollution prevention, institutional strengthening, and behavioral change, while aligning with EU environmental directives and national environmental strategies. The Project is implemented by the Ministry of Environment (MoE) through a dedicated Project Management Team (PMT) and is responsible for coordinating all day-to-day project implementation activities on behalf of MoE. Under **Component 3 – Project Management, Monitoring and Evaluation**, the Project finances management and coordination activities necessary for effective implementation, including operational costs and procurement of IT and Office Equipment for the performance of all relevant activities and tasks.

Objectives

This assignment aims to provide office furniture for the spaces in which the Project Management Team (PMT) will conduct daily project implementation.

Below is presented the summary table of all relevant furnishings followed by the relevant technical specifications for each item.

Table of furniture for the PMT team offices and MoE Premises

1	Item	Unit	Total Amount	Delivered to MoE	Delivered to PMT office
1	Workstation desk for 4 employees 160-180cm x 180-200cm	pcs	1		1
2	Office desk 160-180cm x 80-90cm	pcs	1		1
3	L-shaped desk 160-180cm x 140-160	pcs	2		2
4	Conference table 160-180cm x -160-180cm (rectangular)	pcs	1		1
5	Conference table 200-220cm x 200-220cm	pcs	1	1	
6	Round table Ø - 100-120 cm	pcs	1		1
7	Ergonomic swivel chair with headrest	pcs	1		1
8	Ergonomic swivel chair	pcs	14	8	6
9	Fixed conference chairs	pcs	6		6
10	Bookcase / shelves for files 80x200cm	pcs	11		11
11	Bookcase / shelves for files 80x120cm	pcs	4		4
12	Mobile pedestal cabinet	pcs	6		6
13	Coat stand	pcs	3		3
14	Footrest	pcs	3		3
15	Cable management accessory	pcs	6		6

TECHNICAL SPECIFICATIONS FOR FURNITURE

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Workstation desk for 4 employees 160-180cm x 180- 200cm – 1pc		
MINIMUM TECHNICAL SPECIFICATIONS		
Configuration	4 workstations (face-to-face layout)	
Total Dimensions (L × W)	160-180cm x 180- 200cm	
Desktop Material	Melamine or chipboard (E1 category)	
Desktop Color	Wooden	
Structure Material	Metal	
Structure Finish	Painted	
Structure Color	White or Black	
Leg Base Protection	Polyamide feet for scratch protection and anti-slip	
Workstation Separation	Dividing panels between facing workstations	
Panel Finish	Fabric-covered or plastic panels	
Cable Management	Cable management ports for each user (total 4)	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Office desk 160-180cm x 80-90 - 1pc		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (L × W)	160-180cm x 80-90cm	
Frame Type	Metal frame	
Frame Material	Steel sheet construction	
Leg Type	Metal, “C”-shaped legs or Rectangular	
Modesty Panel	Steel sheet, fixed to vertical columns	
Desktop Material	Melamin E1	
Desktop Finish	Double-sided melamine coating	
Edge Banding	plastic edge banding	
Edge Design	Ergonomically rounded	
Height Adjustment (Leveling Feet)	Adjustable	
Cable Management	Optional external cable channel (legs and under desktop)	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
L-shaped desk 160-180cm x 160cm – 2pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (L × W)	160-180cm x 140-160cm	
Desktop Material	Melamine or chipboard (E1 category)	
Desktop Finish	Double-layer melamine coating	
Cable Management	Integrated cable access device on desktop surface	
Cable Routing	Designed to allow cable passage	
Front (Modesty) Panel	Melamine chipboard,	
Surface	Resistant to scratches, stains, and moisture	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Round table Ø 100-120 – 1pc		
MINIMUM TECHNICAL SPECIFICATIONS		
Tabletop Shape	Circular	
Tabletop Diameter	Ø100-120 cm	
Connection Method (Top to Base)	Steel plate connection	
Tabletop Material Option	Solid panel	
Central Support Column	Stainless steel or epoxy-coated steel tube	
Base Material	Steel sheet	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Conference table 160-180cm x -160-180cm (rectangular)		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (L x W)	160-180cm x -160-180cm	
Tabletop Material	Melamine-coated panel	
Frame Material	Metal, Painted steel	
Frame Finish	Painted	
Height Adjustment	Adjustable frame height	
Structure Composition	Combination of painted steel components	
Stability	Solid steel frame ensuring stability	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Ergonomic swivel chair – 14pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Base Type	5-star base with wheels	
Base Material	Cast aluminum	
Surface Finish (Base)	Powder-coated or polished	
Height Adjustment Mechanism	Adjustable by lever under seat	
Seat Mechanism	Synchro-mechanism	
Weight Adjustment	Adjustable	
Seat Width	450-500 mm	
Seat Depth (Fixed Dimension)	400-450 mm	
Armrest Material	Thermoplastic polyamide	
Armrest Adjustment	Height adjustable	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Ergonomic swivel chair with headrest – 1pc		
MINIMUM TECHNICAL SPECIFICATIONS		
Base Type	5-star base with wheels	
Base Material	Cast aluminum	
Surface Finish (Base)	Powder-coated or polished	
Height Adjustment Mechanism	Adjustable by lever under seat	
Seat Mechanism	Synchro-mechanism	
Seat Depth Adjustment	Adjustable	
Seat Width	450-500 mm	
Seat Depth (Fixed Dimension)	400-450 mm	
Armrest Material	Thermoplastic polyamide	
Armrest Adjustment	Height adjustable	
Headrest Type	Adjustable headrest	
Headrest Height Adjustment	Adjustable	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Bookcase / shelves for files 80x120cm – 4pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (W × D × H)	80cm × 40-45cm × 120 cm	
Structure Material	Preferably Composite wood or Oak	
Surface Finish	Melamine coating (Category E1)	
Doors	Two hinged doors	
Locking System	Equipped with lock and key	
Shelving	Internal shelves	
Base Material	Preferably Wood with melamine coating	
Base Leveling Adjustment	Internal adjusters	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Bookcase / shelves for files 80x200cm – 11pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (W × D × H)	80cm × 40-45cm × 200 cm	
Structure Material	Preferably Composite wooden or Oak	
Surface Finish	Melamine coating (Category E1)	
Doors	Two hinged doors	
Locking System	Equipped with lock and key	
Shelving	Internal shelves	
Base Material	Wood with melamine coating	
Base Leveling Adjustment	Internal adjusters	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Mobile pedestal cabinet – 6pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Dimensions (W × D)	50-65cm x 50-65cm	
Structure Material	Melamine (E1 category)	
Color	Preferably Composite wooden or Oak	
Number of Drawers	3 drawers	
Top Drawer	Designed for small items with internal metal compartments	
Drawer Mechanism	Central locking system with key	
Internal Components	Metal internal structure for top drawer organization	
Mobility	Equipped with wheels	
Braking System	Wheels include brakes for stability	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Coat stand – 3pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Structure Material	metal	
Color	Preferably Black, oak or white	
Height	165-180 cm	
Clothes Hooks	4-6 hooks for hanging clothes	
Hook Functionality	Adjustable and rotatable	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Footrest – 3pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Structure Material	Stainless steel	
Surface Platform	Movable surface	
Surface Covering	Rubber coating	
Anti-Scratch Features	Equipped with anti-scratch accessories	
Stability	Designed to provide stable and ergonomic foot support	
Functionality	Adjustable/movable platform for user comfort	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Conference table 200-220cm x 200-220cm – 1pc		
MINIMUM TECHNICAL SPECIFICATIONS		
Tabletop Shape	Rectangular	
Tabletop Dimensions (L × W)	200-220 cm x 200-220cm	
Tabletop Material	Melamine-coated chipboard (E1 category)	
Frame Material	Metal, Painted steel	
Frame Finish	Painted	
Height Adjustment	Adjustable	
Stability	Solid steel frame ensuring stability	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Fixed conference chair – 6 pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Chair Type	Non-swivel, fixed base	
Structure Material	Steel or metal frame	
Frame Finish	Painted or chrome-plated	
Seat Material	fabric or eco-leather	
Backrest Material	Upholstered or mesh	
Seat Padding	Polyurethane foam	
Backrest Padding	Polyurethane foam	
Armrests	Optional (fixed),	
Leg Type	4-leg or sled base	
Leg Protection	Anti-slip and anti-scratch caps	
Weight Capacity	Suitable for standard office use	

REQUIRED TECHNICAL SPECIFICATIONS		TECHNICAL SPECIFICATIONS OFFERED BY BIDDER
Cable management accessory – 6pcs		
MINIMUM TECHNICAL SPECIFICATIONS		
Material	Plastic	
Color	Standard (Preferably black, grey or white)	
Shape	Round	
Installation Type	Inserted into pre-drilled hole in tabletop	
Compatibility	Suitable for desks and workstations with cable access holes	
Cable Capacity	Designed to accommodate multiple cables	
Cover Type	Removable or sliding cap for cable entry	
Edge Protection	Smooth edges to prevent cable damage	

Warranty Period

The warranty for furniture and furnishings shall be no less than **5 (five) years** from the date of delivery / handover.

Delivery Timeframe:

Within **30 days** from the moment of contract signing.

Supplier confirms compliance with above specifications {In case of deviations supplier to list all such deviations}

Authorized Signature: _____